

# David Campbell Event Management Ltd / David Campbell Soccer

## Safeguarding Policy

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### **1. Rationale:**

The organisation recognises its obligation under Section 175 of the Education Act 2002 to promote and safeguard the welfare of all pupils and sees its Safeguarding Policy as fulfilling a key part of this duty. David Campbell Event Management Ltd fully recognises the contribution it makes to Safeguarding. Our policy applies to all staff working within the organisation.

### **2. Definitions:** There are three main elements to our policy:

- Prevention through the teaching, coaching and pastoral support offered to learners.
- Procedures for identifying and reporting cases, or suspected cases, of abuse.
- Support to learners who may have been abused.

### **3. Aims and Objectives: The centre aims to**

- (a) Establish and maintain an ethos where learners feel secure and are encouraged to talk, and are listened to.
- (b) Ensure learners know that there are adults in the centre whom they can approach if they are worried or in difficulty.
- (c) Include in the curriculum, activities and opportunities for Citizenship which equip learners with the skills they need to stay safe from abuse and to know to whom to turn for help.
- (d) Further safeguard the wellbeing of our learners and staff through the Prevent Policy.
- (e) Include, in the curriculum, material which will help learners develop realistic attitudes to the responsibilities of adult life, particularly with regard to child care and parenting skills.
- (f) Ensure that when an incident is reported it is followed up appropriately and that all parties are kept informed.

### **4. Implementation: The centre will:**

- a) Ensure it has Designated Senior Persons for Safeguarding (Mr. D. Campbell). Staff will have undertaken the training course provided by the company.
- b) Provide refresher training for all staff every three years and induction training (including issuing the Child Protection Awareness document) for new staff so that they know (i) their personal responsibility, (ii) the local

procedures, (iii) the need to be vigilant in identifying cases of abuse (iv) how to support a learner who tells of abuse.

- c) Work to develop effective links with relevant agencies and co-operate as required with their enquiries regarding safeguarding matters including attendance at initial case conferences, core groups and child protection review conferences.
- d) Keep written records of concerns about learners (noting the date, event and action taken), even where there is no need to refer the matter to Social Care immediately.
- e) Ensure all records are kept secure and in locked locations.

The centre will endeavour to support the learner through:

The content of the curriculum to encourage self-esteem and self-motivation.

- (a) The centre ethos which (i) promotes a positive, supportive and secure environment (ii) gives pupils a sense of being valued.
  - (b) The centre's behaviour policy is aimed at supporting vulnerable candidates in the centre. All staff will agree on a consistent approach which focuses on the behaviour of the offence committed by the learner but does not damage the candidate's sense of worth. The centre will endeavour to ensure that the candidate knows that some behaviour is unacceptable but she/he is valued and not to be blamed for any abuse which has occurred.
  - (c) Liaison with other agencies who support the student such as Social Care, Child and Adolescent Mental Health Services, the Educational Psychology Service, Behaviour Support Services and the Education Welfare Service.
- (d) Keeping records and notifying Social Care as soon as there is a recurrence of a concern.

## **5. Monitoring and Evaluation:**

- The Designated Person for Safeguarding will be involved in all Safeguarding issues in centre. He/she will monitor and evaluate the work done by the senior staff members.
- A learning mentor will be attached to each Safeguarding case. Their work will be monitored and evaluated by senior staff.
- Cases that are referred to Social Care will be monitored through Case conferences and Core Group meetings. Minutes for these will be kept in the learner's CP file.

## **6. Responsibilities:**

### **Chairman**

- To ensure that policies and procedures are in place to safeguard all candidates.
- To ensure the centre has a Designated Person and that they have received appropriate training.
- To monitor the work of the Designated Person.

### **Designated Person for Child Protection**

- To arrange all necessary support and training for staff.
- To ensure that all staff take part in training every three years and that a log is kept.
- To monitor and support the work of senior staff.
- To ensure appropriate links are maintained with partner agencies and that concerns are referred on.
- To ensure that CP records are maintained.

**Staff**

- To attend training every three years.
- To listen to candidates when they wish to discuss issues and to ensure such issues are followed up according to the centre's policies and procedures.
- To be aware of the signs of abuse and report any concerns to the relevant person.

**Parents**

- To inform the centre if they have concerns.
- To recognise the centre statutory duty and to cooperate with the centre in trying to resolve any issues.

**Candidates**

- To be aware of safeguarding issues and not place themselves in vulnerable positions
- To report any concerns to staff.

Date of Approval: January 2019

Next Review Date: January 2020